



AMET UNIVERSITY

(Deemed to be University Under Section 3 of UGC Act 1956)

The following members are appointed as Administrative Staff in the dedicated manner for the Online Programmes

S.No	Name of the Staff Member	Position
1	Dr. R. Sundar	Deputy Director
2	Dr. K. Sampath Kumar	Assistant Director
3	Mr. J. Balasubramanian	Technical Manager (Production)
4	Mr. L. Muthukumar	Technical Associate (Audio-Video Recording and Editing)
5	Mr. J. Victor	Technical Assistant (Audio-Video Recording and Editing)
6	Mr. Arun	Technical Assistant (Audio-Video Recording and Editing)
7	Mr. P. Karthikeyan	Technical Manager (LMS and Data Management)
8	Mr. Arul Jothi	Technical Assistant (LMS and Data Management)
9	Mrs. D. Ambika	Technical Manager (Admission, Examination and Result)
10	Mrs. V. Sathya	Technical Assistant (Admission, Examination and Result)
11	Mr. Subramaniam	Examiner
12	Mr. S. Prithvi	Examiner
13	Mr. P. Arunkumar	Additional Controller

REGISTRAR i/c

Dr. M. JAYAPRAKASHVEL
Registrar i/c

ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1956)
135, East Coast Road,
Kanathur - 603 112, Chennai, India.



AMET UNIVERSITY

(Deemed to be University Under Section 3 of UGC Act 1956)

Dr. M. Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-036/2023

Date: 03.07.2023

Dr. R. Sundar
E-11, Metro Flats, Plot-160,
Sembakkam, Chennai-600073

Dear Dr. R. Sundar

Appointment Order

I am directed to inform you that you are appointed as **Deputy Director – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.37,400-67,000+Rs.10,000 **GP**.

1. You will be on probation for a period of 2 years after which you will be confirmed, based on your performance.
2. During the service period, if your performance is not found to be satisfactory, your services are liable to be terminated at any point of time, without any notice or assigning any reason therefor.
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 - Photo ID proof issued by government authorities, Residence Address proof: / Voter ID
 - 5 Nos. of Recent passport size photo

As a token of your acceptance, sign the duplicate copy of this letter and return it to the undersigned.

We wish you a long and fruitful association with our University.

Copy to:

1. The Financial Controller
2. The Secretary to the Pro Chancellor (Academics)
3. The Secretary to the Vice President (Academics)
4. The Secretary to the Vice – Chancellor
5. The Secretary to the Additional Registrar


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AMET UNIVERSITY

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Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-037/2023

Date: 03.07.2023

Dr K. Sampath Kumar
F2 - B - Block Kamadhenu Apartment,
37/1 Manimegalai Street,
Tambaram, Chennai – 600059

Dear Dr K. Sampath Kumar

Appointment Order

I am directed to inform you that you are appointed as **Assistant Director – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.15,600-39,100+Rs.6,000 **GP**.

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(Deemed to be University Under Section 3 of UGC Act 1956)

Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-038/2023

Date: 03.07.2023

Mr. J. Balasubramanian
D - 8, Palani Garden, Vandalur Road,
Kelambakkam, Chennai - 603103.

Dear Mr. J. Balasubramanian

Appointment Order

I am directed to inform you that you are appointed as **Technical Manager (Production) – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.15,600-39,100+Rs.5,400 **GP**.

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Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-039/2023

Date: 03.07.2023

Mr. L. Muthukumar
31, Thulukanathamman Temple Street,
Kanathur, Chengalpattu - 603112.

Dear Mr. L. Muthukumar

Appointment Order

I am directed to inform you that you are appointed as **Technical Associate (Audio – Video Recording And Editing) – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.9,300-34,800+Rs.4,200 **GP**.

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Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-040/2023

Date: 03.07.2023

Mr. J. Victor
No - 17, Venkateshwara Nagar, Drivers Colony,
Sekkadu, Pattabiram, Chennai - 600072.

Dear Mr. J. Victor

Appointment Order

I am directed to inform you that you are appointed as **Technical Associate (Audio – Video Recording And Editing) – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.9,300-34,800+Rs.4,200 **GP**.

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Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-041/2023

Date: 03.07.2023

Mr. G. Arun
No 45A, Saravana Bava Nagar
4th Street, Oldperungalathur, Chennai – 600663.

Dear Mr. G. Arun

Appointment Order

I am directed to inform you that you are appointed as **Technical Associate (Audio – Video Recording And Editing) – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.9,300-34,800+Rs.4,200 **GP**.

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Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-042/2023

Date: 03.07.2023

Mr. P. Karthikeyan
No 45A, Saravana Bava Nagar
4th Street, Oldperungalathur, Chennai – 600063.

Dear Mr. P. Karthikeyan

Appointment Order

I am directed to inform you that you are appointed as **Technical Manager (LMS and Data Management) – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs. 15,600-39,100+Rs.6,000 **GP**.

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AMET UNIVERSITY

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Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-043/2023

Date: 03.07.2023

Mr. R. Arul Jothi
240, Thulukanathamman Kovil Street,
Kanathur, Chengalpattu – 603112

Dear Mr. R. Arul Jothi

Appointment Order

I am directed to inform you that you are appointed as **Technical Assistant (LMS and Data Management) – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.5,200-20,200+Rs.2,400 **GP**.

1. You will be on probation for a period of 2 years after which you will be confirmed, based on your performance.
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Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-044/2023

Date: 03.07.2023

Mrs.D.Ambika
520, Rajeshwari Thottam,Ecr,
Kanathur, Chennai - 603112.

Dear Mrs.D.Ambika

Appointment Order

I am directed to inform you that you are appointed as **Technical Manager (Admission, Examination and Result) – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.9,300-34,800+Rs.4,200 **GP**.

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Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-045/2023

Date: 03.07.2023

Mrs. V. Sathya
1064, Mgr Street, Reddykuppam,
Kanathur, Chennai - 603112.

Dear Mrs. V. Sathya

Appointment Order

I am directed to inform you that you are appointed as **Technical Assistant (Admission, Examination and Result) – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.9,300-34,800+Rs.4,200 **GP**.

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Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-046/2023

Date: 03.07.2023

Mr. Subramaniam
Plot No: 74, 12th Street, Padmavathinagar,
Madavakkam, Chennai-600126.

Dear Mr. Subramaniam

Appointment Order

I am directed to inform you that you are appointed as **Examiner – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.15,600-39,100+Rs.6,000 **GP**.

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Dr.M.Jayaprakashvel
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REF: AMET/ESTT/CDOE-APT-047/2023

Date: 03.07.2023

Mr. S. Prithvi
No 46, Sree Krishna Nagar,
Kattankulathur, Chengalpattu – 603203

Dear Mr. S. Prithvi

Appointment Order

I am directed to inform you that you are appointed as **Examiner – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.15,600-39,100+Rs.6,000 **GP**.

1. You will be on probation for a period of 2 years after which you will be confirmed, based on your performance.
2. During the service period, if your performance is not found to be satisfactory, your services are liable to be terminated at any point of time, without any notice or assigning any reason therefor.
3. If you opt for resigning the post during the period of probation, it is subject to the approval of Authority to relieve you from the services of the AMET Deemed to be University.
4. After completion of the probation period, if you opt for resignation from the services or the Management willing to terminate your services, one month's notice shall be given on either side or one month salary shall be payable in lieu of the one month's notice period, as the case may be.
5. Throughout your service in this University, you will be governed by the Employees Conduct Rules and Service Rules that the University may frame from time to time.
6. You are expected to work six days in a week. You are expected to work in University during working days after the office hours if need arises.
7. At the time of joining the duty in this University you should bring the following documents in original.
 - Educational / Service certificate
 - Date of Birth Proof (SSLC/HSS Mark sheet/Birth certificate)
 - Photo ID proof issued by government authorities, Residence Address proof: / Voter ID
 - 5 Nos. of Recent passport size photo

As a token of your acceptance, sign the duplicate copy of this letter and return it to the undersigned.

We wish you a long and fruitful association with our University.

Registrar i/c

Copy to:

1. The Financial Controller
2. The Secretary to the Pro Chancellor (Academics)
3. The Secretary to the Vice President (Academics)
4. The Secretary to the Vice – Chancellor
5. The Secretary to the Additional Registrar

Dr. M. JAYAPRAKASHVEL
Registrar i/c
ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1956)
135, East Coast Road,
Kanathur - 603 112, Chennai, India.



AMET UNIVERSITY

(Deemed to be University Under Section 3 of UGC Act 1956)

Dr.M.Jayaprakashvel
Registrar i/c

REF: AMET/ESTT/CDOE-APT-048/2023

Date: 03.07.2023

Mr. P. Arunkumar
5/647, Kamban Vallagam,
Collectorate Post, Dindigul - 624004.

Dear Mr. P. Arunkumar

Appointment Order

I am directed to inform you that you are appointed as **Additional Controller – Online Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.15,600-39,100+Rs.6,000 **GP**.

1. You will be on probation for a period of 2 years after which you will be confirmed, based on your performance.
2. During the service period, if your performance is not found to be satisfactory, your services are liable to be terminated at any point of time, without any notice or assigning any reason therefor.
3. If you opt for resigning the post during the period of probation, it is subject to the approval of Authority to relieve you from the services of the AMET Deemed to be University.
4. After completion of the probation period, if you opt for resignation from the services or the Management willing to terminate your services, one month's notice shall be given on either side or one month salary shall be payable in lieu of the one month's notice period, as the case may be.
5. Throughout your service in this University, you will be governed by the Employees Conduct Rules and Service Rules that the University may frame from time to time.
6. You are expected to work six days in a week. You are expected to work in University during working days after the office hours if need arises.
7. At the time of joining the duty in this University you should bring the following documents in original.
 - Educational / Service certificate
 - Date of Birth Proof (SSLC/HSS Mark sheet/Birth certificate)
 - Photo ID proof issued by government authorities, Residence Address proof: / Voter ID
 - 5 Nos. of Recent passport size photo

As a token of your acceptance, sign the duplicate copy of this letter and return it to the undersigned.

We wish you a long and fruitful association with our University.



Registrar i/c

Dr. M. JAYAPRAKASHVEL
Registrar i/c

ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1956)
135, East Coast Road,
Kanathur - 603 112, Chennai, India.

Copy to:

1. The Financial Controller
2. The Secretary to the Pro Chancellor (Academics)
3. The Secretary to the Vice President (Academics)
4. The Secretary to the Vice – Chancellor
5. The Secretary to the Additional Registrar

AMET UNIVERSITY

JOINING REPORT

FROM

Dr. R. SUNDAR
E-11, Metro Flats
Plot-160, Velachery Main Road,
Senbakkam, Ch-73


TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the FN / ~~AN~~ of [✓] 03.07.2023 as Deputy Director.....In the
Department of Online Programmes.....as per your
Appointment Order No. CDOE-APT-036 dated 03.07.2023...accepting the terms and
conditions stipulated in the Order.

Yours Sincerely,


Signature,

Dr. R. SUNDAR
(Name in Block letters)

Date: 03.07.2023



AMET UNIVERSITY

JOINING REPORT

FROM

Dr. K. Sampath Kumar

F2-B - Block Kamadhenu Apartment,
Tambaram, Chennai - 600059

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the FN / AN of ...03.07.2023... as Deputy Director - Online Programmes. In the Department ofOnline..... Programmes..... as per your Appointment Order No. C.DOE-APT-036. dated ...03.07.2023.... accepting the terms and conditions stipulated in the Order.

Yours Sincerely,

Signature,



(Name in Block letters)

Dr. K. SAMPATH KUMAR

Date: 03.07.2023



AMET UNIVERSITY

JOINING REPORT

FROM

Mr. J. Balasubramanian

D-8, Palani garden, Vandalur road,
Kelambakkam, Chennai - 603103.

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the FN / AN of ...03.07.2023 as...Technical Manager (Production). In the Department ofOnline Programmes.....as per your Appointment Order No. **CDDE - APT - 038** dated ..03.07.2023....accepting the terms and conditions stipulated in the Order.

Yours Sincerely,


Signature,

J. BALASUBRAMANIAN
(Name in Block letters)

Date: 03.07.2023



AMET UNIVERSITY

JOINING REPORT

FROM

Mr. L. Muthukumar
31, Thulukarathamman Temple Streets
Kanathur, Chengalpattu - 603112

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the FN / AN of .03.07.2023.. as Technical Associate (AVR & Recording) in the Department of Online Programmes as per your Appointment Order No. CDOR-APT-039 dated accepting the terms and conditions stipulated in the Order.

Yours Sincerely,



Signature,

L. MUTHUKUMAR
(Name in Block letters)

Date: 03.07.2023



AMET UNIVERSITY

JOINING REPORT

FROM

Mr. J. Victor

No-17, Venkateshvara Nagar,
Drivers Colony, Sellakadu
Pattabiram, Chennai - 600072


TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the FN / AN of 03.07.2023 as Technical Assistant (AVR & Editing) in the Department of Online Programmes as per your Appointment Order No. CODE:APT-040 dated 03.07.2023 accepting the terms and conditions stipulated in the Order.

Yours Sincerely,


Signature,

J. VICTOR
(Name in Block letters)

Date: 03.07.2023



AMET UNIVERSITY

JOINING REPORT

FROM :

ARUN. G
NO : 45A, SARAYANA BAAYA NAGAR,
4th STREET, OLD PERUNGIALATHUR,
CHENNAI - 600 063.

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the FN / AN of 03.07.2023 as Technical Associate (AVR^{4E}) in the Department of Online Programmes as per your Appointment Order No. CDOE-APT-041 dated 03.07.2023 accepting the terms and conditions stipulated in the Order.

Yours Sincerely,


Signature,

ARUN. G

(Name in Block letters)

Date: 03.07.2023



AMET UNIVERSITY

JOINING REPORT

FROM

Mr. P. Karthikeyan
No. 57, C6-Block, PWD Quarters
Thodhunter Nagar, Saidapet
Chennai - 600015.

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the ~~FN~~ / AN of 03:07-2023 as Technical Manager (LMS & DATA Mgt) In the Department of Online Programmed as per your Appointment Order No. CODE:APT-042 dated 03:07:2023 accepting the terms and conditions stipulated in the Order.

Yours Sincerely,



Signature,

P. KARTHIKEYAN
(Name in Block letters)

Date: 03-07-2023



AMET UNIVERSITY

JOINING REPORT

FROM

R. Arul Jothi
240, Thulukana thamma Kovil Street,
Kanathur - 608112

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the PN / AN of 03.07.2023 as Technical Assistant (LMS & data mgmt) In the
Department of Online Programmes as per your
Appointment Order No. CDOE-APT-993 dated 03.07.2023 accepting the terms and
conditions stipulated in the Order.

Yours Sincerely,

R. Arul Jothi.

Signature,

R. ARUL JOTHI

(Name in Block letters)

Date: 03.07.2023



AMET UNIVERSITY

JOINING REPORT

FROM

D. AMBIKA
520, RAJESHWARI THOTTAM, ECR
KANATHUR, CHENNAI - 603112

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the [✓]FN / AN of 3-7-2023 as Technical Manager (Admin, ER) In the
Department of Online Programmes as per your
Appointment Order No. C.DOE-APT-044 dated 3-7-2023 accepting the terms and
conditions stipulated in the Order.

Yours Sincerely,



Signature,

D. AMBIKA

(Name in Block letters)

Date: 3.7.2023



AMET UNIVERSITY

JOINING REPORT

FROM

V. Sathya
(064, Main St.,
Kanathur - 112.

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the FNT AN of3.7.23..... as Technical Assistant (Admin/Exam) In the
Department ofOnline..... Programmes..... as per your
Appointment Order No. AP.T.045..... dated3.7.23..... accepting the terms and
conditions stipulated in the Order.

Yours Sincerely,

Signature, V. Sathya

V. Sathya
(Name in Block letters)

Date: 03-07-2023



AMET UNIVERSITY

JOINING REPORT

FROM

Mr. Subramanian

Plot No. 74, 12th Street, Padmarathurajar

Madhavallam, Chennai - 600 126.

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the [✓]FN / AN of 3.07.23 as Examiner.....In the
Department of Online Programme.....as per your
Appointment Order No. CPDE-APT-046 dated 03.07.23.....accepting the terms and
conditions stipulated in the Order.

Yours Sincerely,

U. Subramanian
Signature,

(M. SUBRAMANIAN)
(Name in Block letters)

Date: 3/7/23



AMET UNIVERSITY

JOINING REPORT

FROM

Mr. S Prithvi
No 46, Sreekrishna Nagar,
Kattanhalathur,
Chengampattur - 603 203

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the FN / AN of 03.07.2023 as Examiner.....In the Department of Online Programmes.....as per your Appointment Order No. CDDE-APT-047 dated 03.07.2023 accepting the terms and conditions stipulated in the Order.

Yours Sincerely,


Signature,

S PRITHVI
(Name in Block letters)

Date: 03.07.2023



AMET UNIVERSITY

JOINING REPORT

FROM

P. Arunkumar
S/647, Kambar Vallagam
Collectorate Post
Dindigul - 624004

TO

The Registrar
AMET University
Kanathur.

Dear Sir,

I join duty on the [✓] FN / AN of 03.07.2023 as Additional Controller.....In the Department of Online Programmes.....as per your Appointment Order No. COE-APT-018 dated 03-07-2023 accepting the terms and conditions stipulated in the Order.

Yours Sincerely,



Signature,

P. ARUNKUMAR

(Name in Block letters)

Date: 03-07-2023

