

Administrative Staff Exclusively for ODL programmes

S.No	Name of the Staff members	Type of Staff Deputy Registrar		
1	Mr.P.C.Selvan			
2	Mrs.A.J.Glory	Assistant Registrar		
3	Mr. N. Mohamed Jipri	Section Officer		
4	Mr.D.Kannan	Assistant – 1		
5	Ms.S.Kanishka	Assistant – 2		
6	Ms.S.Satyabhama	Assistant – 3		
7	Mrs.T.Vijayasanthi	Computer Operator - 1		
8	Mrs.Durgadevi	Computer Operators - 2		
9	Mrs.R.Vijayalakshmi	Class-IV / Multi-Tasking Staff – 1		
10	Mr.K.Sugumar	Class – IV / Multi-Tasking Staff – 2		
11	Mr,J.Ramu	Technical Officer		
12	Mr.P.Ramanathan	Additional controller of Examination		

REGISTRAR

Dr. M. JAYAPRAKASHVEL

Registrar I/c
ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act, 1955)
135, East Coast Road,

Kanathur - 603 112, Chennai, India.

Prof. Dr. V. RAJENDRAN VICE - CHANCELLOR

ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act. 1956) # 135, East Coast Road,

Kanathur, Chennai - 603 112, India.

135, East Coast Road, Kanathur - 603 112, Chennai, India, Tel.: 044-27444625 / 627 / 628 Fax: 044-27444632



REF: AMET/ESTT/CDOE-APT-004/2023

Mr.P.C.Selvan B-F1, Srinivasa Enclave, Ponniamman Koil 2rd street. Nanmangalam, Kovilambakam Chennal - 600 129

Dear Mr.P.C.Selvan

Appointment Order

I am directed to inform you that you are appointed as Deputy Registrar - Open and Distance Learning (ODL) Programmes in AMET Deemed to be University with immediate effect in the Pay band of Rs.15,600-39,100+Rs.7,600 GP.

- 1. You will be on probation for a period of 2 years after which you will be confirmed, based on your performance.
- 2. During the service period, if your performance is not found to be satisfactory, your services are liable to be terminated at any point of time, without any notice or assigning any reason therefor.
- 3. If you opt for resigning the post during the period of probation, it is subject to the approval of authority to relieve you from the services of the AMET Deemed to be University.
- 4. After completion of the probation period, if you opt for resignation from the services or the management willing to terminate your services, one month's notice shall be given on either side or one month salary shall be payable in lieu of the one month's notice period, as the case may be.
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- 7. At the time of joining the duty in this University you should bring the following documents in original.
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 - · 5 Nos. of Recent passport size photo

As a token of your acceptance, sign the duplicate copy of this letter and return it to the undersigned.

We wish you a long and fruitful association with our University.

Copy to:

The Financial Controller

The Secretary to the Pro Chancellor (Academics)

3. The Secretary to the Vice President (Academics)

4. The Secretary to the Vice - Chancellor

The Secretary to the Additional Registrar

Dr. M. JAYAPHAK

Registrer i/c ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC 4ct. 196)

135, East Coast Prad, Kanuchur - 807 - 10 F

Date: 03.07.2023

135, East Coast Road, Kanathur - 603 112, Chennai, India, Tel.: 044-27444625 / 627 / 628 Fax: 044-27444632 Email: office@ametuniv.ac.in

Website: www.ametuniv.ac.in



REF: AMET/ESTT/CDOE-APT-005/2023

Mrs.A.J.Glory Flat No.5, Karunakaran Street Kanthur, ECR, Chennai 603112

Dear Mrs.A.J.Glory

Appointment Order

I am directed to inform you that you are appointed as **Assistant Registrar – Open and Distance Learning (ODL) Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.15,600-39,100+Rs.6,600 GP.

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3. The Secretary to the Vice President (Academics)

The Secretary to the Vice – Chancellor

5. The Secretary to the Additional Registrar

Dr. M. JAYAPRAKASHVEL

Date: 03.07.2023

Registrar i/c ACADEMY OF MARITIME EDUCATION AND TRAINIT (Deemed to be University u/s 3 of UGC Act, 195)

135, East Coast Road, Kanathur - 603 112, Chennai, India.

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REF: AMET/ESTT/CDOE-APT-006/2023

Mr.Mohamed Jipri.N 640 CLV Nagar, 1st street Kanathur, Chennai - 603112

Dear Mr.Mohamed Jipri, N

Appointment Order

I am directed to inform you that you are appointed as Section Officer – Open and Distance Learning (ODL) Programmes in AMET Deemed to be University with immediate effect in the Pay band of Rs.9,300-34,800+Rs.4,600 GP.

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The Secretary to the Additional Registrar

Dr. M. JAYAPRAKASHVEL

Date: 03.07.2023

Registrar i/c

ACADEMY OF MARKTIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act. 1958)

135, East Coast Road,

Kanathur - 603 112, Chennal, India.

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REF: AMET/ESTT/CDOE-APT-008/2023

Date: 03.07.2023

Mr.D.Kannan No.2/10, Senganamiamman Koil Street Uthandi, Cherinai

Dear Mr.D.Kannan

Appointment Order

I am directed to inform you that you are appointed as **Assistant – Open and Distance Learning**(ODL) Programmes in AMET Deemed to be University with immediate effect in the Pay band of Rs.5,200-20,200+Rs.2,400 GP.

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4. The Secretary to the Vice - Chancellor

The Secretary to the Additional Registrar

Dr. M. JAYAPRAKASHVEL Registrar I/c

ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act. 1958) # 135, East Coast Road,

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REF: AMET/ESTT/CDOE-APT-009/2023

Ms.S.Kanishka Assistant Department of Administration

Dear Ms.S.Kanishka

Appointment Order

I am directed to inform you that you are appointed as Assistant - Open and Distance Learning (ODL) Programmes in AMET Deemed to be University with immediate effect in the Pay band of Rs.5,200-20,200+Rs.2,400 GP.

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The Secretary to the Additional Registrar

Dr. M. JAYAPRAKASHVEI

Date: 03.07.2023

Registrar I/d

ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act, 1956).

135, East Coast Road,

Kanathur - 603 112, Chennai, India.

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REF: AMET/ESTT/CDOE-APT-029/2023

Ms.S.Satyabhama 360, MGR Street Kanathur, Chennai 603112

Dear Ms.S.Satyabhama

Appointment Order

I am directed to inform you that you are appointed as **Assistant – Open and Distance Learning** (**ODL**) **Programmes** in AMET Deemed to be University with immediate effect in the Pay band of 5200-20200+2400 GP.

- You will be on probation for a period of 2 years after which you will be confirmed, based on your performance.
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5. The Secretary to the Additional Registrar

Dr. M. JAYAPRAKASHVEL Registrar i/c

Date: 03.07.2023

ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act. 1956) # 135, East Coast Road,

Kanathur - 603 112, Chennai, India.

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REF: AMET/ESTT/CDOE-APT-011/2023

Mrs.T.Vijayasanthi No.594, C.L.V nagar, 2-nd Street Kanathur, Chennai - 603112

Dear Mrs, T. Vijayasanthi

Appointment Order

I am directed to inform you that you are appointed as Computer Operator – Open and Distance Learning (ODL) Programmes in AMET Deemed to be University with Immediate effect in the Pay band of Rs.5,200-20,200+Rs.2,400 GP.

- You will be on probation for a period of 2 years after which you will be confirmed, based on your performance.
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5. The Secretary to the Additional Registrar

Dr. M. JAYAPRAKASHVEL

Date: 03.07.2023

ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act. 1956)

135, East Coast Road, Kanathur - 603 112, Chennai, India.

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REF: AMET/ESTT/CDOE-APT-010/2023

Mrs.Durgadevi D.No.076, Pillaiyar Kovil Street Pambundi village, Tindivanam Taluk Vilupuram - 604207

Dear Mrs. Durgadevi

Appointment Order

I am directed to inform you that you are appointed as Computer Operator - Open and Distance Learning (ODL) Programmes in AMET Deemed to be University with immediate effect in the Pay band of Rs.5,200-20,200+Rs.2,400 GP.

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Date: 03.07.2023

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REF: AMET/ESTT/CDOE-APT-013/2023

Ms.R.Vijayalakshmi No.3, Kanga Kavery Street S.R.V.S. colony, Madippakam Chennai 600117

Dear Ms.R.Vijayalakshmi

Appointment Order

I am directed to inform you that you are appointed as Class — IV / Multi-Tasking Staff — Open and Distance Learning (ODL) Programmes in AMET Deemed to be University with immediate effect in the Pay band of Rs.5,200-20,200+Rs.2,400 GP.

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Date: 03.07.2023

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REF: AMET/ESTT/CDOE-APT-012/2023

Mr.K.Sugumar 1/17, Gangaiamman Koil street Mutukadu, ECR Chennal - 603112

Dear Mr.K.Sugumar

Appointment Order

I am directed to inform you that you are appointed as Class-IV / Multi-Tasking Staff - Open and Distance Learning (ODL) Programmes in AMET Deemed to be University with immediate effect in the Pay band of Rs.9,300-34,800+Rs.4,200 GP.

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REF: AMET/ESTT/CDOE-APT-007/2023

Mr.J.Ramu 665/ Bharathiyar Street Kanathur Reddy Kuppam Chennai 603112

Dear Mr.J.Ramu

Appointment Order

I am directed to inform you that you are appointed as **Technical Officer – Open and Distance Learning (ODL) Programmes** in AMET Deemed to be University with immediate effect in the Pay band of Rs.9,300-34,800+Rs.4,200 GP.

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Dr.M.Jayaprakashvel M.Sc., Ph.D., Registrar VI

REF: AMET/ESTT/CDOE-APT-027/2023

Mr.P.Ramanathan F10, Rajendra Apartment, 5/3, Vathlar Thottam, Kodambakam, Chennai -24

Dear Mr.P.Ramanathan

Appointment Order

I am directed to inform you that you are appointed as Additional Controller of Examinations -Open and Distance Learning (ODL) Programmes in AMET Deemed to be University with immediate effect in the Pay band of Rs.15,600-39,100+Rs.6,000 GP.

- 1. You will be on probation for a period of 2 years after which you will be confirmed, based on your performance.
- 2. During the service period, if your performance is not found to be satisfactory, your services are liable to be terminated at any point of time, without any notice or assigning any reason therefor.
- 3. If you opt for resigning the post during the period of probation, it is subject to the approval of Authority to relieve you from the services of the AMET Deemed to be University.
- 4. After completion of the probation period, if you opt for resignation from the services or the Management willing to terminate your services, three months' notice shall be given or three months' salary shall be payable in lieu of the three months' notice period, as the case may be.
- 5. Throughout your service in this University, you will be governed by the Employees Conduct Rules and Service Rules that the University may frame from time to time.
- 6. You are expected to work six days in a week. You are expected to work in University during working days after the office hours if need arises.
- 7. At the time of joining the duty in this University you should bring the following documents in original.
 - · Educational / Service certificate
 - Date of Birth Proof (SSLC/HSS Mark sheet/Birth certificate)
 - Photo ID proof issued by government authorities, Residence Address proof: / Voter ID
 - · 5 Nos. of Recent passport size photo

As a token of your acceptance, sign the duplicate copy of this letter and return it to the undersigned.

We wish you a long and fruitful association with our University.

Copy to:

The Financial Controller

The Secretary to the Pro Chancellor (Academics)
 The Secretary to the Vice President (Academics)

4. The Secretary to the Vice - Chancellor

The Secretary to the Additional Registrar

Dr. M. JAYAPRAKASHVEL Registrar i/c

Date: 01.06.2023

ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University w/s 3 of UGC Act. 1956). # 135, East Coast Road,

Kanathur - 603 112, Chennal, India.

JOINING REPORT

FROM	4
B-F, Sumivek	2 Erebowe
Kovilambaka	em '
chennel	

TO

The Registrar AMET University Kanathur.

Dear Sir,

I join duty on the FN / AN of 3 7 22 as De Regul As In the Department of Department of Appointment Order No. AMET 5711 dated 3 2 2 32 accepting the terms and conditions stipulated in the Order.

Yours Sincerely,

Signature,

(Name in Block letters)

Date: 3/2/2023

Dr. M. JAYAPRAKASHVEL Registrar i/c

Registrar i/c

ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1956)

135, East Coast Road,
Kanathur - 603 112, Chennal, India.

JOINING REPORT

FROM A.J. Glory plot no.6, Flat no.5, Kanunagunan storeet, Kanathun neddy kuppam, ECR, Chennai - 603 112 TO

> The Registrar AMET University Kanathur.

Dear Sir,

I join duty on the FN / AN of 63/07/2023 as Assistant Registron ope programme Appointment Order No. ...695/2023, dated ...03/07/2023accepting the terms and conditions stipulated in the Order.

Yours Sincerely,

Signature,

A J. GLORY (Name in Block letters)

Date: 03/07/2023

Dr. M. JAYAPRAKASHVEL Registrar I/c ACADEMY OF MARTIME EDUCATION AND TRAINING (Decimed to be University w/s 3 of UGC Act. 1956) # 135, East Coast Road, Kanathur - 603 112, Chennal, India.

JOINING REPORT

FROM

N. Mohamed Jipri No. 640, C. L.V. Nagar, 1st Street Karathur Clennai - 603 112

TO

The Registrar AMET University Kanathur.

Dear Sir,

I join duty on the FN / AN of .. 3-7-1023 as Section Offices ... ODL - Programme Appointment Order No. APT 206 /2023 dated ... 3 - 7- 2023 accepting the terms and conditions stipulated in the Order.

Yours Sincerely,

Signature,

N. MOHAMED JIPRI (Name in Block letters)

Date: 3-7-2023

Dr. M. JAYAPRAKASHVEL

Registrar I/o ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act, 1958) # 135, East Coast Road,

Kanathur - 603 112 Chennal, India.

JOINING REPORT

FROM

B. KANNAN

NO. 2/10, Sengeriamman Kavil Street

Chenci.

TO

The Registrar AMET University Kanathur.

Dear Sir.

Yours Sincerely,

Signature,

A KANNAN (Name in Block letters)

Date: 03.07.2023

APP DOUT

Dr. M. JAYAPAAKASHVEL Registrar i/c

ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act. 1958) # 135, East Coast Road, Kanathur - 603 112, Chennai, India.

JOINING REPORT

	,
EROV	ns.

Kanishke & No: 9, Thiumwithy Gardin Dagan, Sumandalan Cudalalon -1

TO

The Registrar AMET University Kanathur.

Dear Sir,

Yours Sincerely,

Signature,

KANISHKA . S (Name in Block letters)

Date: 03- 07- 2023

Dr. M. JAYAPRAKASHVE

Dr. M. JAYAPRAKASHVEL
Registrar I/c
ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1956)
135, East Coast Road,
Kanathur - 603 112, Chennal, India.

JOINING REPORT

FROM

S. Sathya bama 360. M. G.R. Street Kanathur.

TO

The Registrar AMET University Kanathur.

Dear Sir,

Yours Sincerely,

S. Sulley-

S. SATHYA BAMA (Name in Block letters)

Date: 3.7.2023

Dr. M. JAYAPRAKASHVEL

Registrar 1/c

ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1958)

135, East Coast Road,

Kanathur - 603 112, Channal, India.

JOINING REPORT

FROM

T. Vijayasanthi No. 594, GL.V Nagar, 2-nd Street-Icanathur, Ch-603112

TO

The Registrar AMET University Kanathur.

Dear Sir,

I join duty on the FN / AN of 93-7-2023 as Computer Operator In the Department of ... Open and Distance Locary (ODL) Programmes per your Appointment Order No. APT-01/2023 dated ... 03-07-2023 accepting the terms and conditions stipulated in the Order.

Yours Sincerely,

T. V yeysalli Signature,

(T. Vijayarthi)

Date: 03.7.2023

Dr. M. JAYAPBAKASHVEL

Registrar I/c

ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1556)

135, East Coast Road,
Kanathur - 603 112, Chennal, India.

JOINING REPORT

FROM

Mrs. Dunga Davi
No. 076, Pillaipar kovil Street,
pambondi Village, Tindivanam talut,
Vilupuram- 604207

The Registrar AMET University Kanathur.

Yours Sincerely,

Durgadon. Signature,

DURGA DEVI

(Name in Block letters)

Date: 03 /07/2023

Dr. M. JAYAPRAKASHVEL

Registrar I/c

ACADEMY OF MARITIME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act. 1956)

135, East Coast Road,

Kanathur - 603 112, Chennai, India,

JOINING REPORT

FROM

R.vijayalakohni No.3. Ganga kaway Stand kael kattalai - C

TO

The Registrar AMET University Kanathur.

Dear Sir,

Yours Sincerely,

Signature,

R. VIJAYALAKSHMI

(Name in Block letters)

Date: 03 07 2023

Dr. M. JAYAPBAKASHVEL

Registrar I/c

ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1958)

135, East Coast Road,
Kanathur - 603 112, Chennai, India.

JOINING REPORT

FROM

Mr. K. Suguman 1/17, Yangalamman Koll stocot Mutu Kadu, Ecr Chennal - 603112

TO

The Registrar AMET University Kanathur.

Dear Sir,

I join duty on the FN / Ax of .03.07.2028 as Class IV / Multi-tasting .940ff. In the Department of open and Distance Icaroling. Prog. 1900. as per your Appointment Order No. APT-012 / 2028 dated .03.03.2028 ... accepting the terms and conditions stipulated in the Order.

Yours Sincerely,

Sugaran

Signature,

K. SUCHUMAR

(Name in Block letters)

Date:

03.07.2023

Dr. M. JAYAPRAKASHVEL

Registrar I/c

ACADEMY OF MARITME EDUCATION AND TRAINING (Deemed to be University u/s 3 of UGC Act. 1956)

135, East Coast Road,
Kanathur - 603 112, Chemnal, incas.

JOINING REPORT

FROM

F.RAMU No: 665 / Bharathiyar St, Karathur Reddy Kuppan Chanai-603112.

TO

The Registrar AMET University Kanathur.

Dear Sir.

I join duty on the FN / AN of 0.3/9.7/2023 as Technical Officer In the Department of ODL - Programme as per your Appointment Order No. APTO0.7/2023 dated .03/97/2023 accepting the terms and conditions stipulated in the Order.

Yours Sincerely,

F Ry Signature

J. Ram U (Name in Block letters)

Date: 03/07/2023

Dr. M. JAYAPRAKASHVEL

Registrar I/c
ACADEMY OF MARITIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1958)
135, East Coast Road,

Kanathur - 603 112, Chennal, India.

JOINING REPORT

FROM		# # # #			
P	· Parmama	than-			
	F1/10, R.	yendia	Apartmen	E	
	5/3, Val	Shijan The	ottam mai	m Road	
			Kodan		
TO	der	mai be	0 024		
	The Registrar		^ -		12
	AMET University		14.7		
	Kanathur.				
Dear Sir,	7/		4 -	Lory'	
D ****	on the FN / AN of	m) . ob. 2022	Addition	ial contr	oller the
I join duty	on the FN / AN of		asDowns	CONTRACTOR	in the
	OD:	- BYOGHLOW		as per	your
Annointme	ent Order No.	27/2023 dated	01.06.202	Daccepting the to	erms and
conditions	stipulated in the Orde		0		
Yours Since	cerely,				
	6				
Signature,	7 / 112	2			
V-257 75	116,2	7	A -1 (1		
	P- RAMANA	-14MV)	6-2Mb	>	
(Name in	Block letters)		V /		

Dr. M. JAYAPRAKASHVEL
Registrar i/c
ACADEMY OF MARTIME EDUCATION AND TRAINING
(Deemed to be University u/s 3 of UGC Act. 1958)
135, East Coast Road,
Kanathur - 603 112, Chennal, India.