



ADMISSION POLICY

(drawn from the power and functions of the University as per the UGC approved Memorandum of Association updated from time to time in consonance with UGC deemed to be University Regulations in force at time)

DRAWN FROM THE POWER AND FUNCTIONS OF THE UNIVERSITY AS PER THE UGC APPROVED MEMORANDUM OF ASSOCIATION (MOA) UPDATED FROM TIME TO TIME IN CONSONANCE WITH UGC (DEEMED TO BE UNIVERSITY) REGULATIONS IN FORCE AT TIME

Ref-1: Updated in line with UGC Approved MoA- Registration No: 275 of and UGC [Institutions Deemed to be Universities] Regulations, 2019

Ref-2: Approved by the 42nd Board of Management in its Meeting held on 21-01-2018 (Agenda Item No 6) and updated documents are approved in the 51st Meeting of the Board of Management (Extraordinary) Meeting held on 04-07-2020 (Agenda Item No 8)

EXTRACT FROM THE BOARD OF MANAGEMENT MINUTES

Item No.8

Considered the report submitted by the Registrar based on the recommendations of various subcommittees, Policies of the University, Service Rules, and AMET Rules and Regulations are updated and submitted for the Approval of Board of Management.

RESOLVED that above report is approved and polices of the University, Service Rules and AMET Rules and Regulations as presented in here shall be effected in force suitably by the authorities of the University.



ADMISSION POLICY

AMET deemed to be University is committed to follow the regulations and guidelines on admissions stipulated by the statutory bodies such as University Grants Commission (UGC) and Directorate General of Shipping (DGS), Government of India and All India Council for Technical Education (AICTE) who have recognized the programmes.

The University shall form an Admission Committee to be headed by a retired High Court Judge and senior faculties and renowned Academicians as members. The Committee shall meet based on the need to plan and initiate admission related procedures.

The Committee shall provide necessary guidance to ensure that the interests, rights and needs prospective candidates\students who are looking for educational opportunities in various courses at AMET deemed to be University are attended.

The University shall ensure

1. Relevant and Compressive information such as courses/programs offered, eligibility criteria, procedure and details of common entrance test (Names of the centres, no of papers for the written test, dates and venue of test etc.,) shall be widely publicized as advertisements in leading National News papers and Notified in University's official website.
2. The University shall prepare an update prospectus which provides detailed information on the vision and mission of the University, details of recognition and approvals from the various statutory authorities (National and International bodies), courses offered, with details of duration of the course, course pattern entry requirement, eligibility details job opportunity, mode of selection, medical standards collaborative arrangements with International Universities, details of research programs etc.,

3. AMET shall follow the reservation norms of the Government of India in admission of students
4. The details of various infrastructural facilities such as an Unique Ship-in Campus- operating in water, state of art Full Mission Ship Simulator in the campus, library facilities, well equipped Laboratories, facilities to develop through physical education residential and swimming pool facility, etc., shall also be provided in the prospectus.
5. The prospectus shall provide the details of academic governance of the University. The comprehensive information in respect of students' career placements details shall also be provided.
6. Candidates who wish to apply for the various courses conducted by the University may download the application form and after completely filling the form, upload the same to consider their application for the entrance test.

The University is committed to enact and follow the admission procedure which ensures that there will be transparency in the entire admission process. Some of the important steps to be followed for the admission are as under;

- The criteria for admission to any course in the University shall be based on the academic merit, performance in the entrance test and personal interview.
- The entrance test shall be an all India Online Examination
- The list of selected candidate for admission as per the course requirements shall be notified on the University notice board and individually intimated.
- Medical fitness tests are to be done for the courses approved by DGS
- Registrar shall issue Provisional Admission Letter to the selected candidates.
- In case of non-admission of the selected candidate for any reasons, candidates who are waitlisted shall be allowed to join the program.

Concerned Authorities

1. Dean Admissions
2. AR Academics
3. Admission Committee
4. Registrar
5. Vice Chancellor