

ACADEMY OF MARITIME EDUCATION AND TRAINING (AMET)

(Declared as Deemed to be University u/s 3 of UGC Act 1956)

Minutes of the Board of Management Meeting

Held on 21-05-2021 at 10.15 am

NOTE: In view of the prevailing circumstances of COVID19 pandemic all over the World, especially with its peak in the State of Tamil Nadu and in accordance with the advisory given by the State Government, this meeting is to be conducted through on-line mode (video conferencing) and the members of the Board of Management are hereby requested to offer their considered suggestions/remarks online to arrive at taking suitable decisions on the Agenda items placed before it.

Meeting Link: Board of Management Meeting-AMET-May 2021

Friday, May 21 · 10:15 – 11:45am

Google Meet joining info

Video call link: <https://meet.google.com/mhx-wwqk-kjs>

Or dial: (US) +1 941-800-3150 PIN: 236 227 811#

Minutes of the Meeting

The Vice-Chancellor welcomed the members of Board of Management and commenced the proceedings by quoting the following couplet from “Thirukkural” along with its message.

Couplet No:455

மனந்தூய்மை செய்வினை தூய்மை இரண்டும்

இனந்தூய்மை தூவா வரும்

Meaning in Tamil:

ஒருவன் கொண்டுள்ள தொடர்பு தூய்மையானதாக இருந்தால்தான் அவனுடைய மனமும் செயலும் தூய்மையானவையாக இருக்கும்.

English Translation of Couplet 455:

Both purity of mind, and purity of action clear,
Leaning no staff of pure companionship, to man draw near.

Meaning in English

Chaste company is the staff on which come, these two things, viz, purity of mind and purity of conduct.

The Vice Chancellor has narrated the present pandemic situation how it is affecting regular affairs of the University. Considering the increase in covid infections, University has closed the campus for all physical activities with effect from 08-05-2021 until further notice. However, teaching and administrative works are conducted online with full ICT resources of the University.

Item No. 1.

Besides many of AMET Faculty, Staff and Students are getting affected with COVID19 during this pandemic period, the following two employees of AMET lost their lives due to COVID19

1. Chief Engineer Mr. PS. Sridhar, Associate Professor of Marine Engineering
2. Mr. S. Suresh, Assistant Registrar-Academics

The Vice Chancellor has explained the efforts taken by the University Management in extending monetary support to the COVID affected Faculty and sponsoring of complete education expenses of the children of Faculty/Staff who died because of COVID19. The Vice Chancellor also informed to the Board that University has established AMET Covid Cell with two medical Doctors as Members besides Faculty and Staff. The Cell provides support in terms of medical advice, arrangement for the treatment, providing required supplies for the Covid affected Faculty/Staff and other related activities. The Members of the Board of Management have appreciated the relief initiatives and COVID Cell activities of the University.

RESOLVED that the Board of Management on behalf of the University, Faculty, Staff and Students records sincere condolence for their loss.

Item No-2:

The Vice Chancellor has presented a detailed Action Taken Report for the previous Board of Management Meeting. The salient features are as follows:

Sl. No.	Recommendation of the BoM	Action Taken
1	Seed Money and Incentives for Research Publications to the distributed to eligible Faculty for the year 2020 as per Research	A total of Rs.80.65 Lakhs distributed as incentives to 118 number of Faculty as Seed Money and Incentives

	Promotion Policy	for Research Publications
2	Advanced submission of Annual Quality Assurance Report (AQAR)	AQAR Submitted on 19-09-2020
	Submission of Self Study Report (SSR)NAAC Re-Accreditation Processes	Self-study Report for the NAAC Re-Accreditation Processes II cycle was submitted on 14-02-2021 through NAAC online portal
3	The Department of Mechanical Engineering, Department of Electrical and Electronics Engineering and Department of AMET Business School are to submit Self-Assessment Report in prescribed format for the Pre-Qualifier of National Board of Accreditation (NBA) Accreditation process	The SAR by these three Departments have been submitted in the NBA portal on 15-09-2020 (Engineering) and 31-08-2021 (Management)
4	Extension of Approval from the AICTE for fresh admissions of 2021-22 academic year	EoA for the year 2021-22 submitted to AICTE on 12-04-2021
5	To submit the proposal of introducing new courses	Proposals prepared and submitted to the BoM for approval

Note:

The Vice Chancellor has reported that the University is making its continuous efforts in appraising various bodies such as NAAC and NIRF to provide sector specific accreditation and ranking mechanisms to AMET. Dr. Mamta Rani Agarwal expressed

her opinion that the University can submit a fresh reminders to NAAC and NIRF for providing AMET a sector specific grading manual considering the unique domain of Maritime Education. Dr RK Chauhan opined that AMET being a de no category deemed to be University such efforts will get success in the days to come.

Members have also emphasized the importance of exhibiting the unique and core strength of the University in the expected NAAC and NBA visits. Faculty are to be oriented equally. University Authorities are advised to maintain the sustained improvement of the University in all the quality attributes.

RESOLVED that the action taken report is noted and approved.

Item No-3:

During the report period, a total of 28 Non-Teaching Staff and 46 teaching Faculty have been appointed in the existing approved vacancies. These new appointments are also satisfying the requirements to establish four new programmes in the Department of Information Technology. Likewise, during the report period, 4 Non-Teaching Staff and 7 teaching Faculty have relieved from the University.

RESOLVED that the above appointment and the relieving of staff members be approved/ratified.

Item No-4:

The Vice Chancellor has presented the report of the Centre for Research to approve financial assistance to handle following activities

Sl. No	Particulars	Budget (Rs)
1	To confirm and approve the financial assistance to the faculty members 60 in number for involving research project work as seed money for the year 2020-2021 which will end in August	Rs.50 Lakhs

	2021	
2	To confirm and approve the Incentives to faculty members for obtaining awards /recognition and other achievements	Rs 1 lakhs
3	To confirm and approve for applying for patent for the current year – for publication of patents-So far requests for filing 8 patents received	Rs 2.5 lakhs

Note: Dr RK Chauhan has informed that considering the pandemic situation, the duration of the sanctioned projects shall be extended for a period of six months in case Faculty requested.

RESOLVED that the request of Centre for Research to sanction Rs 53.5 lakhs is approved.

RESOLVED also that the Vice-Chancellor be authorised to take such instant decisions, as and when warranted for, to approve and sanction the funds for promotion of Research in all suitable manners and the same be reported to the Board of Management.

Item No-5:

The Vice Chancellor has submitted reports on various initiatives taken with reference to Academics, Examination, Research and Quality attributes of the University

- a) **Academics and Quality Attributes:** The Internal Quality Assurance Cell (IQAC) of the University has consolidated all academic commitments such as organizing conferences, conducting mandatory meeting, publishing articles etc.. for each Department. In this regard, an Academic Commitment Chart for Department and individual Faculty are prepared and distributed

to the concerned Department/Faculty. Based on the Commitments made by Departments and their Faculty members expected outcome on quality attributes are presented in a summarized manner along deliverables.

- b) **Examinations:** The University has completely shifted to online mode with reference to the conduct of all internal and external examinations and PhD public viva voce.
- c) **Research:** The Centre for Research has conducted all academic research related proceedings through online for the smooth administration of PhD Programmes.

RESOVED that the Reports on Academics, Examination, Research and Quality attributes of the University are noted and appreciated. The Members have recorded their special appreciation for having conducted all examination and evaluation process online which facilitated the student progression without any delay or difficulty.

Item No-6

The Registrar in charge has reported that with the approval of Vice Chancellor, the following faculty members have been assigned new position along with their academic responsibility. They would monitor all the activities of staff members in their respective functional area and fine tune the progress in the activities.

RESOLVED that the appointments of University Faculty as Deans, Directors, and Coordinators (total 17 numbers) to undertake special assignments are approved and ratified.

Item No-7

The Dean-Academics has submitted a proposal for the introduction of New Programmes in the Department of Information Technology which also may be

renamed as Department of Computer Science to accommodate all the New Programmes.

List of new programmes to be introduced

1. B.Sc., Data Science
2. B.Sc., Artificial Intelligence and Machine Learning
3. B.Sc., Robotics and Artificial Intelligence
4. B.Sc., Computer Science and Business Systems

The fields of Data Science, Artificial Intelligence, Robotics, Machine Learning and Business Systems are fast evolving and inevitable in every field of application. In the future, in all operations these scientific aspects will get involved. Hence, introduction of these programme by a Maritime University will be the need of the hour to augment the shipping and allied industries which are the thrust areas of the University.

A Special Expert Committee is constituted by the Vice Chancellor to analyse the requirement, prospects, design and develop curricula and syllabi for the programmes. The Committee has met online twice and provided detailed recommendations along with required curricula and syllabi

The following details are considered by the Members of the Board of Management to accord permission to introduce the new programmes

1. Justification and job prospects of the New programmes
2. Curriculum and Syllabus of all the four programmes
3. Details on Books, Journals, Labs and Infrastructure to meet the requirements of new programmes
4. Details of Undertaking Letters to be submitted to the UGC for approval

Note:

Dr Mamta Rani Agarwal has opined that University can introduce UG courses with Honours and specialization. She further opined that overseas Universities shall be

contacted for initiative such as Semester Abroad Programmes or Final Year projects at overseas Universities.

Dr MS Palanisamy has conveyed that University shall also introduce more PG programmes in advanced areas of science and technology.

RESOLVED that considering the merit of the proposal, approval is granted for the introduction of four New Programmes in the Department of Information Technology which also be renamed as Department of Computer Science to accommodate all the four New Programmes.

Item No-8:

All the regulatory and statutory authorities of the University are emphasizing the placement opportunities for the student of all the Degree Programmes. The Centre for Placement and Training has prepared a Placement Policy. The policy document, modalities for implementation and procedures are discussed in length and the members have expressed their appreciation for the same.

RESOLVED that the Placement Policy 2021 of the University is approved and the Centre for Placement and Training shall emphasize on more practical oriented training towards placement.

REGISTRAR i/c



Dr M Jayaprakashvel Registrar i/c, AMET <registrar@ametuniv.ac.in>

Minutes of the Board of Management Meeting- May 2021

2 messages

Jayaprakashvel Registrar AMET <registrar@ametuniv.ac.in>

Thu, Jun 3, 2021 at 5:21 PM

To: vc VC <vc@ametuniv.ac.in>, "Dr N Manoharan, Pro VC, AMET University, Chennai." <provc@ametuniv.ac.in>, Palanichamy Muthiah Selliah <msp1944@gmail.com>, Devadas Manoharan <pdevam123@gmail.com>, DR R K CHAUHAN <chauhandrrk@gmail.com>, mamtaraniag@gmail.com, Seyadu CEO <ceo@ametuniv.ac.in>, Bhoopathy Bhaskaran Principal <bhoopathy@ametuniv.ac.in>, Dr T Sasilatha <deaneeem@ametuniv.ac.in>, "Dr.Rengamani J" <rengamani.j@ametuniv.ac.in>, "Dr.Anita R Warriar Asst Prof-Physics" <anitawarrier@ametuniv.ac.in>

Respected Sir/Madam

I am directed to submit you the Minutes of the Board of Management Meeting -May 2021 held on 21-05-2021 for your kind reference. Thanking you

Sincerely

Dr M Jayaprakashvel

Registrar i/c

Academy of Maritime Education and Training (AMET)

Deemed to be University

135, East Coast Road

Kanathur, Chennai-603112

 **BoM Minutes May 2021-Approved.docx**

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Jayaprakashvel Registrar AMET <registrar@ametuniv.ac.in>

Thu, Jan 13, 2022 at 12:28 PM

To: Glory ADMIN HR <glory@ametuniv.ac.in>

[Quoted text hidden]

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